

PSITCOE/DIR/17-18/408**August 12, 2017****OFFICE-CIRCULAR**

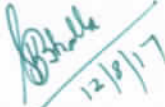
The flag hoisting ceremony on the occasion of **Independence Day** i.e. **15th August, 2017 (Tuesday)** will be held at **09:30 Hrs. sharp** in the premises of the Institute as per following programme:-

09:15 A.M	Assembly of Faculty & Staff members (porch, PSIT Admin)
09:20 A.M	Welcome Note
09:30 A.M	Flag Hoisting & National Anthem
09:45 A.M	Announcement regarding Activity Schedule
10:00 A.M	Mini Marathon
10:30 A.M	Activities
12:45 P.M	Lunch for all members of faculty & staff

All members of faculty & staff are advised to reach the institute by **09:00 hrs** and ensure their participation in the flag hoisting ceremony. For all those faculty and staff members who regularly commute in institute buses, suitable arrangement of transport shall be made.

Attendance shall be mandatory for all. If any faculty/staff member needs an exemption on account of genuine and sufficient reason(s), prior approval of the undersigned shall be required.

For further details regarding the activities planned and prescribed dress code, please visit erp.psit.in


Dr. S. K. Bhalla
Director

Copy to:

1. Chairman
2. Managing Director
3. All Concerned
4. Intranet

